



MAILING ADDRESS
Attn: SHC HR Benefits (SRA)
 1850 Embarcadero Rd, Ste B, MC 5513
 Palo Alto, CA 94303

STANFORD RECREATION ACCESS MEMBERSHIP FORM

Benefit

Stanford University operates various recreational facilities on the Stanford University campus. As an SHC/LPCH Employee, you may purchase an Annual or 6-Month Recreational Access Membership to access several Stanford University recreational facilities.

A Membership will give you access to the following Stanford recreational facilities:

- Arrillaga Center for Sports and Recreation (ACSR)
- Arrillaga Outdoor Education and Recreation Center (AOERC)
- Arrillaga Racquetball Center
- Avery Aquatic Center (AAC)
- Avery Recreation Pool (ARP)
- Cobb Track and Angell Field
- Ford Center and Burnham Pavilion
- Sandhill Sand Volleyball Courts
- Tennis Courts: Taube South and West Campus

2017 Membership Options*

Stanford Recreation Access Membership is only offered at the start of an Enrollment Period: Jan 1-Dec 31, Jan 1-Jun 30, or Jul 1-Dec 31. When a New Hire is hired during an Enrollment Period. New Hire will be allowed to enroll after the start of that Enrollment Period and will have a prorated fee.

Check one enrollment option:

- \$763.37** Enrollment Period: **Jan 1 – Dec 31**
 \$ _____ = **\$63.62** x _____ (New Hire: # of Months from beginning of enrollment through Dec)
- \$381.69** Enrollment Period: **Jan 1 – Jun 30**
 \$ _____ = **\$63.62** x _____ (New Hire: # of Months from beginning of enrollment through Jun)
- \$381.69** Enrollment Period: **Jul 1 – Dec 31**
 \$ _____ = **\$63.62** x _____ (New Hire: # of Months from beginning of enrollment through Dec)

** Fee increases by 3.5% to reflect a cost of living adjustment on January 1 of each year.*

Enrollment

- Complete membership form and make check payable to SHC.
- Mail completed form and check payment to SHC HR Benefits to the address above.
- Enrollment must be received by SHC HR **no later than the 10th of the month** for membership to begin **effective the 1st of the following month**.
- Upon receipt, SHC HR will send you a confirmation and provide your enrollment information to Stanford University.
- You must obtain Rec Access Card at Stanford Card Office before access to Stanford recreational facilities

Recreation Access Card

- Pick up Card at Stanford Campus Card Office on or after the 22nd of the month prior to your Enrollment Date from **Tresidder Union at 459 Lagunita Drive, 2nd Floor**. For additional questions on location and hours, visit <https://uit.stanford.edu/service/campuscard/cardoffice> or call **650.498.2273**.
- Bring a government-issued identification such as a Driver License or US Passport—your SHC/LPCH Badge is not an accepted form of identification.



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Employee Name: _____

Employee ID: _____

Email: _____

Phone: _____

Employer: SHC LPCH

Date of Hire: _____

Status: New Hire
 New Membership (Not a New Hire)
 Continuing Membership

Rec Card Number: _____

By signing below, I agree to the following terms and conditions:

My membership is subject to Stanford Recreation rules and policies, and payment of fees are non-refundable under any circumstances, including termination of employment at SHC/LPCH.

My access to Stanford recreational facilities will terminate upon termination of employment from SHC/LPCH.

Employee Signature: _____

Date: _____

SHC HR Signature: _____

Date: _____

Printed Name